

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 6th JUNE 2018**

Present: Cllrs: A Broad (Chairman) R Chandler, M Donovan, M Dury, N Kirk, P O'Leary, C Lewis, V Perry

Ward Councillor Paul May, Mrs Sue Dyer (Clerk), Mrs Maureen Watts (Assistant Clerk) & one member of the public

2018/15 PUBLIC PARTICIPATION

A resident spoke at the meeting regarding his planning application, which is being considered later in the meeting, Councillors asked relevant questions which were answered.

A Councillor asked if everyone was aware that the Secret Garden (Whitegate Garden Centre) is closing in September.

The annual Cricket Club Summer Festival is taking place on Friday 6th July – Tickets are £5 in advance or £8 on the day.

A Councillor asked if it was possible for a mirror could be put on the entrance to Orchard Park as residents are finding it difficult to come out of the entrance because of a blind spot.

2018/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs Tony Griffin and Mike Godwin, who are unable to attend the meeting due to family commitments, these apologies were agreed by all those at the meeting.

**2018/17 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None received.

**2018/18 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2018/19 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 2nd MAY 2018**

The minutes of the meeting held on 2nd May 2018, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2018/20 CONFIRM THE MINUTES OF THE ANNUAL MEETING OF THE VILLAGE
COUNCIL HELD ON 2nd MAY 2018**

The minutes of the Annual meeting held on 2nd May 2018, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

2018/21 TO RECEIVE AN UPDATE ON THE COUNCILLOR VACANCY

The Clerk confirmed that B&NES Council have not received any requests for an election to fill the current vacancy, so the Village Council can therefore go ahead with the co-option procedure. Notices have been put up around the village and on the website advertising this vacancy.

2018/22 TO DISCUSS PLANS FOR 'HAVE A FIELD DAY' ON SATURDAY 7th JULY AND AGREE ANY FURTHER ACTIONS INCLUDING A CHARITY FOR DONATIONS

This event will be held from 12.30 – 3.30pm. Most things are now in place except for someone to carry out face painting, Matt will ask someone he knows. The Clerk will get in touch with Fields in Trust to request more medals. The Councillors will, before the next meeting, consider a charity for the donations.

2018/23 TO RECEIVE AN UPDATE REGARDING CIL EXPENDITURE INCLUDING INSTALLING PLANTERS AROUND THE VILLAGE AND FENCING AT THE PLAYPARK

The Clerk gave an update, the planters have been ordered and a meeting arranged with the Secret Garden to order plants and compost. The Contractor for the fencing at the playpark has been given the go-ahead.

2018/24 TO NOTE THE REPLY REGARDING THE ELECTRICITY SUPPLY FOR THE MILLENNIUM CLOCK AND TO AGREE A NAME FOR THE NEW DEVELOPMENT ON THIS SITE

A reply from the developers was noted. A decision will be decided in the near future for the repositioning of the clock. The developer has asked for any suggestions for the address of the six dwellings at the rear of the development, it was agreed to suggest 'Whitchurch Mews'.

2018/25 TO AGREE A RETENTION POLICY & PRIVACY STATEMENT IN RELATION TO GDPR

Copies of a Retention and Disposal Policy & Email Contact Privacy Notice were circulated to all Councillors, it was resolved to accept these two policies in line with NALC recommendations. The Clerk will prepare more policies to comply with GDPR during the next few months.

2018/26 PLANNING AND TRAFFIC

a) To note the current Planning Application list

The current Planning application list circulated to Councillors was noted, also that the application submitted by Mr Dark was approved today by the DC Committee.

b) To discuss and agree a reply to the following planning applications:-

Mr Jan Birenet – 18/01845/FUL Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch. Erection of 8no. Dwellings with associated soft/hard landscape works, access improvements, parking and drainage following demolition of existing buildings.

It was resolved to object to this application for the following reasons:-

Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development.

Policy WV 1.5 Retain employment in the village

It is outside the Housing Development boundary. WV 2.1 b)

Ms Faye Dicker – 18/02293/FUL, 127 Bristol Road, Whitchurch BS14 0PU
Works to rebuild outbuilding and construct additional floor following partial demolition
(retrospective).

It was resolved to support this application.

c) To receive an update on the committee being formed to discuss the JSP, B&NES Local Plan with B&NES Council

Paul May gave an update, he has met with Stephen George, Senior Planner, B&NES Council together with Ward Councillor Sally Davis, the meeting was very negative. He has given a list of dates for a potential committee meeting but has received no response to date from B&NES.

d) To note the Traffic Regulation Order

A list of Traffic Regulation Order proposals, approved by Highways & Traffic at B&NES to progress onto informal consultation, has been received. The location of these were noted and one Councillor was going to check the Church Road proposals in line with the lines already in place. The Clerk to check the Staunton Lane proposal as the map does not show the full extent of the proposals in this location.

Rachel Chandler and one member of the public left the meeting at 9.10 p.m.

2018/27 CLERKS REPORT

A resident has reported 6 potholes/drain covers along the A37 Bristol Road from Staunton Lane to the bridge. These have been reported to B&NES previously by the Village Council but no action taken to date.

The Clerk has reported the overgrown footpath which runs along Maggs Lane to B&NES and also the verge in Norton Lane outside the Barbarians Rugby club, after complaints from residents.

Correspondence

Information has been received that the Hengrove and Whitchurch Park Neighbourhood Development Plan Consultation has been submitted, the deadline for representations is Friday 22nd June 2018,

Bristol Airport Master Plan, including proposals to raise the capacity to 12 million passengers a year, has been received, consultation runs from 14th May to 6th July 2018. Notification has been received from B&NES of surface dressing works which will be carried out from 9th July onwards in Norton Lane (from Gibbet Lane extending in a northerly direction to the A37 Bristol Road) & A37 Bristol Road (from its junction with Gibbet Lane, extending approx. 1530 meters in a northerly direction).

Meetings

A Playfield, Cemetery & Allotment Committee meeting need to be arranged.

2018/28 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Paul May expressed that he thought the recent Parishes Liaison meeting he attended was excellent.

Paul May left the meeting at 9.20 p.m.

2018/29 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Brian Noel Plot No. F272 Deed No. 1391
(Ref: Catherine Louise Noel)

M Dury proposed, N Kirk seconded and the meeting duly passed the Exclusive Rights of Burial.

b) To receive an update on the cemetery wall repair

The Clerk has received a cheque from the Insurance Company, the contractor will start work to repair the wall as soon as he is able.

2018/30 FINANCE

a) To note and agree the payment of accounts for June 2018

It was resolved the schedule of payments dated 6th June 2018 as listed in Appendix B be paid.

b) To consider and agree a resolution regarding employees being eligible to become members of the Local Government Pension Scheme

Avon Pension Fund have advised that they require a resolution which enable Whitchurch Village Council's staff to become members of the Local Government Pension Scheme to comply with the Scheme Regulations.

It was agreed to pass the following resolution:-

'As from April 1997 the Clerk of Whitchurch Village Council is designated as eligible to become a member of the Local Government Pension Scheme.

c) To receive an update on employing someone to help with CiL, S106 & JSP

The Chairman, Vice Chairman and the Clerk have a meeting with Jonathan Medlin on Wednesday 13th June 2018 to discuss this further.

2018/31 TO CONSIDER LIGHTING THE BEACON TO COMMEMORATE THE 100TH ANNIVERSARY OF THE END OF WORLD WAR 1

The Chairman is meeting with a representative of the Royal British Legion in Whitchurch, to discuss this next Wednesday.

2018/32 TO NOTE THE KEYNSHAM DIAL-A-RIDE REPORT

The Chairman attended this meeting on Wednesday 16th May, the report on the meeting previously circulated, was noted.

2018/33 TO RECEIVE A REPORT ON THE CHEW VALLEY AREA FORUM

Mark Dury attended the forum, he explained that Pensford have recently installed new play facilities and this would be a good point of contact for advice when we update our facilities.

2018/34 TO RECEIVE A REPORT ON THE B&NES AREA GROUP MEETING & PARISHES LIAISON MEETING

These reports, previously circulated, were noted.

The meeting ended at 9.35pm

The next meeting will be held on Wednesday 4th July 2018

**Appendix A
PLANNING APPLICATION LIST – 6th June 2018
APPLICATIONS**

04/09/2017 17/03715/OUT	Mr & Mrs J Hallett 6 St Nicholas Road, Whitchurch, Bristol Outline application for the erection of 1no. detached two bedroomed dwelling with all matters reserved. SUPPORT – subject to B&NES Highways approving access & parking proposals.
30/10/2017 04/05/2018	REFUSED APPEAL REF: APP/F0114/W/18/3198302
12/03/2018 18/01057/VAR	Mr A Dark Grey House, Staunton Lane, Whitchurch, BS14 0QG Variation of condition 11 (Plans list) of application 17/03785/FUL (Erection of a new 3 bedroom dwelling with double garage) OBJECT – We strongly object to these variations from the permitted 2 storey 3 bedroom dwelling as they are completely different from the original application. This dwelling has been built as a 3 storey, 5 bedroom dwelling, we feel the planning authorisation has been breached, the permission granted by B&NES totally ignored and ask that this is investigated as a matter of urgency. Policy ST7 B&NES Placemaking Plan states that there should be 3 parking spaces for 4+ bedroom properties plus 0.2 space for visitor parking. As this is now a 5 bedroom property there is inadequate off street parking/parking spaces provided. A balcony has been built at the rear overlooking other properties, which is an infringement on existing residents’ privacy. It does not have regard to Policy WV1.1- Village design a) & b), WV 1.4 - Heritage Assets and their Setting and WV4.3 Traffic & Safety in the WVNDP.

17/04/2018
18/01692/FUL

Mr Hynam
82 Bristol Road, Whitchurch, Bristol, BS14 0QW
Erection of two storey side extension
SUPPORT this application

23/05/2018
18/01845/FUL

Mr Jan Birenet
Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch
Erection of 8no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage following demolition of existing buildings.

24/05/2018
18/02293/FUL

Ms Faye Dicker
127 Bristol Road, Whitchurch, BS14 0PU
Works to rebuild outbuilding and construct additional floor following partial demolition (retrospective)

RESULTS

15/02/2018
18/0661/VAR

Prelon Properties
85 Bristol Road, Whitchurch, BS14 0PS
Variation of condition 19 attached to application 17/01031/OUT
COMMENTS - No comment, as we have already objected to the original design of the proposed dwellings as they are out of character with existing properties in the area and do not retain the village character and this application was permitted.
Neighbourhood Development Plan Policy WV 1.1 - Village Design
PERMITTED

09/05/2018

Appendix B

<u>Chq</u>	<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>VAT</u>
D/D	British Telecom	Phone/broadband	50.28	8.38
Chq	Zurich Municipal	Insurance	1,076.47	
Chq	Various	Salaries, postage, travel expenses, refreshments	1,686.01	
Chq	WVCA	Rent & meetings May	225.00	
Chq	B&NES Council	Pension Fund	388.70	
Chq	H M Revenue Customs	Paye & NIC May	325.26	

Chq	Your Solutions (L Gillam)	Maintenance	604.00	
Chq	Thorverton Stone	Slabs @ cemetery	208.20	34.70
Chq	ALCA	GDPR course	40.00	
Chq	Martin Francis	Website	308.00	
Chq	Whitchurch Village	Sponsorship	850.00	
Chq	GB Sport & Leisure	Inspection report	48.00	8.00
Total Payments			£5,809.92	£51.08

