

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 4<sup>th</sup> JULY 2018**

Present: Cllrs: A Broad (Chairman), M Dury, M Godwin, P O'Leary, C Lewis, V Perry  
Ward Councillor Paul May, Mrs Sue Dyer (Clerk), Mrs Maureen Watts (Assistant Clerk)  
Mark Hayward B&NES

**2018/35 PUBLIC PARTICIPATION**

Mark Hayward, B&NES Council spoke about his involvement with the Bath City Forum and the procedures they have in place spending CiL funds received. He is happy to help with any queries we have with this and asked us to look at the Forum website where there are details of the projects they have helped with this funding.

Mark Dury thanked all those involved with planting the seven planters around the village, he has received many positive comments about these. He also advised the meeting that the new cricket club nets will be put in shortly and it will take three weeks in total to install them.

**2018/36 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs R Chandler, M Donovan, T Griffin, N Kirk, all who are unable to attend the meeting due to family and work commitments, these apologies were agreed by all those at the meeting.

**2018/37 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2018/38 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2018/39 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 6<sup>th</sup> JUNE 2018**

The minutes of the meeting held on 6<sup>th</sup> June 2018, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2018/40 TO CONSIDER APPLICATIONS AND CO-OPT TO FILL THE COUNCILLOR  
VACANCY**

The Clerk confirmed that one person has applied for this vacancy, John Pearce, it was resolved he is co-opted onto the Council and he is to sign the Declaration of Office before the next meeting on 1<sup>st</sup> August. It was also resolved that all new Councillors should attend suitable training within six months of being appointed.

**2018/41 TO NOTE THE PLANS FOR 'HAVE A FIELD DAY' ON SATURDAY 7<sup>th</sup> JULY  
AND AGREE ANY FURTHER ACTIONS INCLUDING A CHARITY FOR DONATIONS**

Everything is now in place for this event, it was resolved that any donations will be sent to 'The Grand Appeal', Bristol Children's Hospital charity.

**2018/42 TO RECEIVE AN UPDATE ON COMMUNITY RUN LIBRARIES**

The Clerk & Chairman attended a meeting with Sara Dixon & Jackie Fielder, B&NES, to discuss the possibility of setting up a Community Run Library. They explained the application process and grants available but it all depends on whether we have a suitable community space for this to operate and volunteers.

**2018/43 TO RECEIVE AN UPDATE REGARDING CIL EXPENDITURE, INCLUDING CONSIDERING A PROPOSAL TO PURCHASE A RED TELEPHONE BOX FOR THE VILLAGE**

The planters have now been installed and planted, with many positive comments received from residents. Thanks was expressed to all the volunteers who helped the Clerk with planting and to Cllr Nick Kirk who suggested and assisted the Clerk in organising this project.

A suggestion has been made by a resident to purchase a red telephone box to be placed in the centre of the village. A detailed discussion was held regarding this and it was resolved that it would not be a benefit to the community. It was noted that Whitchurch Primary School has a phone box.

**2018/44 TO CONSIDER RELOCATING THE MILLENNIUM CLOCK AND AGREE THE WAY FORWARD WITH THIS**

A proposal was made that the clock is moved to the millennium garden, it was then pointed out that it would not be visible from both sides. Apparently the advert promoting the new dwellings shows the clock roughly in its original location. It was therefore resolved to request a meeting with the developer to discuss the location as soon as possible.

**2018/45 TO ADOPT THE DATA MAP AND THE DATA PROTECTION POLICY IN RELATION TO GDPR**

Copies of these were circulated to all Councillors present and it was agreed that they are both adopted.

**2018/46 PLANNING AND TRAFFIC**

- a) **To note the current Planning Application list & discuss and agree the future procedure**

The current Planning application list circulated to Councillors was noted. The reply sent to a resident regarding the Council's planning application procedures was noted. It was resolved that in future all applications will be put on the agenda for discussion and an extension requested if needed.

**District Councillor Paul May declared an interest in the application for Whitchurch Primary School.**

- b) **To discuss and agree a reply to the following planning applications:-**

**Whitchurch Primary School, 18/02445/REG03** - Erection of new classroom block with associated works, installation of external door into existing school facade and incorporation of unused land into school grounds with change of use to D1.

It was resolved to send in the following comments:-

There needs to be a safe route created into the rear of the school grounds from the cycle path to encourage people from the new Horseworld development and Staunton Fields area of the village to walk to school as planned in the application.

Concern regarding the reduction of green open space and the detrimental effect this will have on pupils.

**Mr Dean Carnevale - 18/02717/FUL - 5 Lines Way, Whitchurch, BS14 0TT**

Erection of a first floor side extension.

It was resolved to support this application.

**c) To receive an update on the committee being formed to discuss the JSP, B&NES Local Plan with B&NES Council**

Two meetings have now been arranged, one on Weds 5<sup>th</sup> July in the WVCA hall at 10am, Cllrs A Broad & Vi Perry will attend and another in Bath on Friday 6<sup>th</sup> July at 1pm, which Paul May will attend and feed any relevant information back to the Village Council.

**2018/47 CLERKS REPORT**

Thanks was expressed by the Clerk to the volunteers who helped her plant the seven planters placed around the village, many positive comments have been received about these.

The overgrown footpath which runs along Maggs Lane has now been cut back by B&NES.

The reply received from B&NES regarding installing a mirror to help with visibility when coming out of Orchard Park is that they do not authorise mirrors on the highway.

However, if the mirror can be located on private land then they would not object.

After receiving a complaint from a resident, it was reported to B&NES that sub-contractors for Bellway Homes started work at 6.15am on Saturday 23<sup>rd</sup> June outside a resident's property. They have given their assurance that this will not happen again.

**Correspondence**

The following have been received:-

Open Space Summer Newsletter, Annual Report & Accounts, a Newsletter for Friends of Fields in Trust & CPRE Newsletter.

A letter has been received from AED Locator advising that from 31<sup>st</sup> July 2018 the free monitoring service for the defibrillator is due to end. However, for a nominal charge of £40 plus VAT per annum, they will continue to provide this vital reporting and monitoring system.

**Meetings**

Several Councillors are attending Bristol Airport's Summer Event on Weds 11<sup>th</sup> July starting at 6.30pm.

WVCA AGM is being held on Weds 18<sup>th</sup> July at 7pm, Keynsham Area Forum is on Thursday 19<sup>th</sup> July & Chew Valley Area Forum on Monday 23<sup>rd</sup> July.

**2018/48 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul May explained that he has been working very hard in his role as cabinet member for Children and Young People and therefore has not been so involved at a local level at present.

**2018/49 FINANCE**

**a) To note and agree the payment of accounts for July 2018**

It was resolved the schedule of payments dated 4<sup>th</sup> July 2018 as listed in Appendix B be paid.

**b) To receive an update on employing someone to help with CiL, S106 & JSP and agree the way forward with this**

The Clerk, Chairman & Vice Chairman met with Jonathan Medlin on Wednesday 13<sup>th</sup> June 2018, he has since sent an outline proposal for planning advice he is able to give the council together with the costs, as well as a brief summary of his qualifications and experience. This was circulated to all Councillors, it was agreed to ask Jonathan to give us advice and support as detailed in the document.

**2018/50 TO CONSIDER LIGHTING THE BEACON TO COMMEMORATE THE 100<sup>TH</sup> ANNIVERSARY OF THE END OF WORLD WAR 1**

The Chairman has met with a representative of the Royal British Legion in Whitchurch and it has been agreed a joint event will be held on Sunday 11<sup>th</sup> November with the beacon being lit at 7pm. Help will be required to enable the event to take place, several Councillors agreed to assist with this.

The meeting ended at 9.40pm

**The next meeting will be held on Wednesday 1<sup>st</sup> August 2018.**

**Appendix A**

**PLANNING APPLICATION LIST – 4<sup>th</sup> July 2018**

**APPLICATIONS**

04/09/2017	Mr & Mrs J Hallett
17/03715/OUT	6 St Nicholas Road, Whitchurch, Bristol Outline application for the erection of 1no. detached two bedroomed dwelling with all matters reserved. <b>SUPPORT – subject to B&amp;NES Highways approving access &amp; parking proposals.</b>
30/10/2017	<b>REFUSED</b>
04/05/2018	<b>APPEAL REF: APP/F0114/W/18/3198302</b>
17/04/2018	Mr Hynam
18/01692/FUL	82 Bristol Road, Whitchurch, Bristol, BS14 0QW Erection of two storey side extension <b>SUPPORT this application</b>
23/05/2018	Mr Jan Birenet
18/01845/FUL	Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch

Erection of 8no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage following demolition of existing buildings.

**OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development. Policy WV 1.5 Retain employment in the village It is outside the Housing Development boundary. WV 2.1 b)**

24/05/2018  
18/02293/FUL

Ms Faye Dicker  
127 Bristol Road, Whitchurch, BS14 0PU  
Works to rebuild outbuilding and construct additional floor following partial demolition (retrospective)  
**SUPPORT this application.**

31/05/2018  
18/02347/FUL

Mr & Mrs Pullin  
11 Churchways, Whitchurch, BS14 0PL  
Erection of 3 bed detached adjacent to existing dwelling following removal of existing garage.  
**OBJECT - The proposed dwelling will cause an overdevelopment of this site with a cramped appearance and not enough space for the required parking spaces.**

08/06/18  
18/02318/LBA

Whitcroft Developments Ltd  
Horseworld, Staunton Lane, Whitchurch, BS14 0QJ  
Amendments to existing ground floor window opening at rear of building 'D' (approved in application 16/03744/LBA)

25/06/18  
18/02445/REG03

Whitchurch Primary School  
22 Bristol Road, Whitchurch, Bristol, BS14 0PT  
Erection of new classroom block with associated works, installation of external door into existing school facade and incorporation of unused land into school grounds with change of use to D1.

25/06/18  
18/02717/FUL

Mr Dean Carnevale  
5 Lines Way, Whitchurch, BS14 0TT  
Erection of a first floor side extension

## **RESULTS**

12/03/2018  
18/01057/VAR

Mr A Dark  
Grey House, Staunton Lane, Whitchurch, BS14 0QG  
Variation of condition 11 (Plans list) of application 17/03785/FUL (Erection of a new 3 bedroom dwelling with double garage)

**06/06/18**

**PERMITTED**

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 4<sup>th</sup> July 2018

D/D	British Telecom	Phone/broadband	54.07	9.01
Chq	A Leach	Plants/compost cemetery	28.35	
Chq	Various	Salaries, travel expenses, postage, refreshments, Have a Field Day, stationery	1,639.47	
Chq	WVCA	Rent & meetings June	211.50	
Chq	B&NES Council	Pension Fund	370.94	
Chq	H M Revenue Customs	Paye & NIC June	290.68	
Chq	Your Solutions	Maintenance & installing planters (L Gillam)	920.50	
Chq	Bristol Fun for Hire	Equipment HAFD	335.00	55.83
Chq	Amberol Limited	Planters	3,342.35	557.06
Chq	Nibra signs Ltd	Banner HAFD	60.00	10.00

Chq	Bateman Skips Ltd	Skip @ cemetery	288.00	48.00
Chq	Mr APJ Griffin	Various expenses & chippings for allotment site	356.14	55.99
<b>Total Payments</b>			<b>£7,897.00</b>	<b>£735.89</b>



