

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 3rd MAY 2017**

Present: Cllrs: A Broad (Chairman), R Chandler, M Donovan, M Dury, M Godwin,
N Kirk, P O'Leary, V Perry,
Ward Councillor Paul May, Mrs S Dyer (Clerk) & Mrs M Watts (Clerk Assistant)

2017/01 PUBLIC PARTICIPATION

It was reported that the street light is not working in the lane which runs by the side of Besley Hill estate agents, through to St Nicholas Road.

2017/02 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs T Griffin, A Lampard & C Lewis, who are unable to attend the meeting due to family commitments. These apologies and reasons for non-attendance were accepted by all present.

Mr Broad welcomed new Councillor Nick Kirk to the meeting.

**2017/03 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

Mr A Broad gave a personal interest in item 8.b) 17/01706/FUL - 17 Churchways, as the applicant is known to him.

**2017/04 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2017/05 TO CONFIRM THE MINUTES OF THE VILLAGE COUNCIL MEETING HELD
ON 5th APRIL 2017**

The minutes of the meeting held on 5th April 2017, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2017/06 TO RECEIVE A REPORT ON THE ANNUAL 'COMMUNITY CLEAR UP/BIG
TIDY UP'**

Fourteen Volunteers turned out on Saturday 22nd April, to take part in the annual village clean-up, which was also registered under 'the Big Tidy up', a nationwide organisation promoting 'Love where you live'.

Around 20 bags of rubbish were collected from pavements, footpaths and open spaces around Whitchurch Village.

Refreshments were provided, with homemade cakes donated by a local resident and much appreciated by the volunteers after all their hard work.

There was then a discussion held on areas in the village which require more attention, the alleyway which runs from the side of Besley Hill Estate Agents through to St Nicholas Road, the alleyway from Staunton Fields to Bristol Road & the pavements along the main A37 Bristol Road. There are lots of weeds growing in these areas, which need removing and a manual sweep is required. The Clerk & Ward Councillor will both report these issues to B&NES Council and also thank them for their help supplying the equipment etc. to enable the 'Clear Up' to take place.

It was also suggested that perhaps a 'Big sweep up' could perhaps take place twice a year by volunteers.

Thanks was expressed to Nick & Heather Kirk who have cleared the lane which runs from Staunton Fields to Staunton Lane. Dog fouling signs requested for this lane have recently been installed by B&NES.

2017/07 TO DISCUSS PLANS FOR 'HAVE A FIELD DAY' ON SAT 8th JULY AND AGREE ANY FURTHER ACTIONS

The Clerk has ordered the games, including a bouncy castle from Bristol Fun for Hire, a quote has been received from St Johns Ambulance for First Aid Cover for the afternoon of £46.00 +VAT, it was agreed to go ahead with this. No response has yet been received from Savs supper whippy, ice-cream van. We still require someone for face painting on the day.

Matt Donovan has spoken to the family of Joanne Jones with regards making this a fund raising event for St Peters Hospice and they are happy for us to go ahead with this. A couple of family focused stalls have been booked at a cost of £10 per stall.

Confirmation will be sought from Whitchurch Primary PTA whether they wish to sale soft drinks on the day.

2017/08 PLANNING AND TRAFFIC

a) To receive an update on the Neighbourhood Plan consultation

Mr May gave an update, he is slightly concerned that as Julie O'Rourke has left B&NES Council the NP will get brushed aside, so he has asked for a meeting with Richard Daone, B&NES Council, to discuss when the six weeks consultation is likely be held.

Mr Broad left the room and Mr Dury took the Chair.

b) To note the current Planning Application list and agree a response to application 17/01706/FUL – 17 Churchways

See appendix A, the contents of which were noted.

It was resolved to object to the above numbered application for the following reasons: - Overdevelopment of site, concerns regarding parking & traffic arrangements in this small cul de sac/turning area.

Mr Broad returned to the meeting and took the Chair.

c) To note the report on the meeting held with B&NES & to consider the proposals made regarding further involvement with the JSP/JTS.

The report on the meeting was noted. It was resolved that the Village Council & Neighbourhood Plan Group would both like to be involved in a workshop session with B&NES on the JSP/JTS as proposed. It was agreed that Weds 31st May in the evening is put forward as a suitable date for this.

2017/09 CLERKS REPORT

During the last month a tree obstructing the footpath running from Maggs Lane to Ridgeway Lane and the bin outside the Playpark which was not emptied, have been reported to B&NES Council and both have been cleared.

The burnt out car in the stream has been reported and a request for dog fouling signs to be put up in the lane which runs from Oldbridge Road to Staunton Lane have been requested and installed.

The time on the Millennium Clock has been manually adjusted to show the correct time. A copy of the Chew Valley Police report has been received and circulated to all members.

The Clerk has completed the Audit, end of year pension figures, VAT return & issued P60's.

The Clerk recently attended Social Media training for local councils in Keynsham.

New Councillor training sessions are available for those Councillors who have not attended training on 10th May & 10th June 2017.

Correspondence

A request from the Joint Local Access Forum (JLAF) for a volunteer has been received.

Meetings

A meeting to investigate updating the website has been arranged for Weds 10th May at 7.30pm.

The next B&NES Area Group meeting is on Thursday 25th May at 7.30pm in Saltford Hall & Keynsham DAR on Weds 31st May at 6.30pm.

2017/10 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

A consultation drop in session was held in Whitchurch Primary School yesterday to receive comments on the proposed extension to Whitchurch Primary school. This will now be considered by the Cabinet Member of Children's Services, B&NES Council. Mr May felt it was an uncomfortable afternoon for those from the education department. Mr May will attend a meeting to look at the proposals for the A37/Woollard Lane junction, along with other District Councillors from Keynsham. He reminded everyone to vote tomorrow for the Metro Mayor.

Cllr Rachel Chandler left the meeting at 9.10.pm.

2017/11 FIELD, CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

None.

b) To receive a report on the Playground Management Training Seminar

The report previously circulated by Cllr Broad, was noted.

Ward Councillor Paul May left the meeting at 9.15.pm.

2017/12 FINANCE

a) To note and agree the payment of accounts for May 2017

It was resolved the schedule of payments dated 3rd May 2017, as listed in Appendix B be paid.

b) To consider, approve & sign Section 1 - Annual governance statement 2016/2017

It was resolved to approve the annual governance statement for 2016/17. The Chairman signed the form to confirm this.

c) To consider, approve & sign Section 2 - Accounting statements 2016/2017

It was resolved to approve the accounting statements for 2016/17. The Chairman signed the form to confirm this.

d) To agree change of signatories for NatWest bank account

It was resolved to update the signatories on the NatWest bank account by removing Cllr Ray Jenkins and adding Cllrs: Rachel Chandler, Tony Griffin & Nick Kirk. The relevant forms will be completed and forwarded to the bank.

2017/13 TO CONSIDER LIGHTING THE BEACON TO COMMEMORATE THE 100th ANNIVERSARY OF THE END OF WORLD WAR 1 ON 11th NOVEMBER 2018

It was resolved that it is important to commemorate this occasion, the Clerk will contact the British Legion to advise them that the Village Council would like to work with them to commemorate this.

2017/14 TO NOTE THE REPORT ON THE KEYNSHAM DIAL-A-RIDE MEETING

This report, which had previously been circulated, was noted.

The meeting ended at 9.30.p.m.

The next meeting will be held on Wednesday 7th June 2017.

**Appendix A
PLANNING APPLICATION LIST – 3rd MAY 2017
APPLICATIONS**

03/08/16 16/03743/FUL	Whitecroft Developments Ltd Horseworld, Staunton Lane, Whitchurch Conversion of six heritage farm buildings into new residences. Renovation and alteration to existing farmhouse (two homes) Demolition of redundant modern structures. SUPPORT
23/09/16 16/04615/FUL	Bellway Homes Ltd Horseworld, Staunton Lane, Whitchurch Residential development of 97no dwellings with land reserved for early years provision. OBJECT – See letter dated 19 th October 2016
15/11/16	Revised plans/information received. - See additional comments made 12.12.16
22/12/16	Revised plans/information including alterations to the front boundary wall of Staunton Manor Farm COMMENT - We are uncomfortable about removing part of an existing listed building wall but if this is the only option on health and safety grounds to facilitate the development, we have no option but to agree with this. We would not want to see this as a precedent to removing other existing listed building walls in the village.
25/05/16 16/024747/FUL	Mr S Reed Caravan between Moret & West Ridge, Hursley Hill, Whitchurch Erection of 1no. self build dwelling for use as a starter home REFUSED
12/07/16 27/02/17	APPEAL - Appeal Ref: APP/F0114/W/17/3166414
18/07/16 16/03373/FUL	Mr & Mrs J Hallett 6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ Erection of one bedroomed end terrace dwelling REFUSED
19/10/16 17/03/17	APPEAL – Appeal Ref: APP/F0114/W/17/3170086
06/03/17 17/01031/OUT	Tradex Development Ltd Chris Madden Cars, 85 Bristol Road, Whitchurch, Outline application for the erection of 4no terraced 3 storey town houses and 6no semi-detached 2.5 storey houses, following demolition of existing car showroom. OBJECT – see reasons dated 7.4.17
10/03/2017 16/06147/FUL	Mr Ricky Harcom 30 Churchways, Whitchurch, Bristol, BS14 0PL Erection of 4 feet fence on top of existing wall at the side of dwelling (retrospective) SUPPORT

14/03/2017 17/01076/LBA	Miss Rhian Powell Staunton Manor House, Staunton Lane, Whitchurch Demolition and rebuilding of part of Staunton Manor Farm boundary wall to reposition and set back by 0.45m from Staunton Lane COMMENTS - We are uncomfortable about removing part of an existing listed building wall but if this is the only option on traffic safety grounds to facilitate the development, we have no option but to agree with this. We are unable to see how moving the wall 0.45m will make the highway and adjoining footpath safe. We would not want to see this as a precedent to removing other existing listed building walls in the village.
22/03/2017 17/01299/FUL	Terry Buffery Whitchurch Cricket Club Norton Lane, Whitchurch, BS14 Erection of a 2 lane outside cricket net facility SUPPORT – We recognise that this is a progressive club and are happy to support this application.
11/04/2017 17/01735/FUL	Mr & Mrs Norfolk 2 Staunton Fields, Whitchurch, Bristol, BS14 0QD Erection of second storey front extension SUPPORT
11/04/2017 17/01706/FUL	Mr Jan Birenat 17 Churchways, Whitchurch, Bristol, BS14 0PL Erection of two storey side extension to form a self-contained three bedroom house alongside No18 and a detached two storey self-contained 3 bedroom house alongside No.17.
RESULTS 03/08/16 16/03744/LBA	Whitecroft Developments Ltd Horseworld, Staunton Lane, Whitchurch Conversion of six heritage farm buildings into new residences. Renovation and alteration to existing farmhouse (two homes) Demolition of redundant modern structures.
30/03/2017	CONSENT GRANTED
27/4/16 16/02055/FUL	Barratt Homes (Bristol) Land East of the Mead, Queen Charlton Lane, Whitchurch Erection of 100 no. 1,2,3, & 4 bedroom dwellings including public open space, attenuation and associated works. New vehicular access from Queen Charlton Lane.
13/04/2017	PERMITTED with 25 conditions

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 3rd May 2017

D/D	British Telecom	Phone/broadband	43.03	7.17
D/D	Water Business	Water @ allotments	19.81	
Chq	B&NES Council	Garden waste bins x 2	88.00	
Chq	Various	Salaries, travel expenses, postage, stationery, refreshment's	1,521.79	
Chq	WVCA	Rent & meeting April	220.50	
Chq	H M Revenue Customs	PAYE & NIC April	309.94	
Chq	B&NES Council	Pension Fund	366.56	
Chq	Your Solutions (L Gillam)	Maintenance	1,836.00	
Chq	Kn office supplies	Stationery	202.82	33.81
Chq	Batemans Skip Hire	Skip@ cemetery	288.00	48.00
Chq	C&R Fencing Ltd	Repair fence @ playpark	174.00	29.00
Chq	A T Broad	Travel expenses	17.55	
Chq	ICCM	Membership	90.00	
Chq	Mrs Kim Tarrant	Internal Audit	175.00	
		Total Payments	£5,353.00	£117.98