

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 1<sup>st</sup> NOVEMBER 2017**

Present: Cllrs: A Broad (Chairman), T Griffin (Vice Chairman), R Chandler, M Donovan, M Dury, M Godwin, N Kirk, A Lampard, C Lewis, P O'Leary, V Perry,  
Ward Councillor Paul May, Mrs Sue Dyer (Clerk), Mrs Maureen Watts (Assistant Clerk)

**2017/87 PUBLIC PARTICIPATION**

Members had a chance to look at the Youth Bus which was parked in the car park for the first time, it will be visiting the village every Wednesday evening from 7-9pm. It was agreed that it was great to see this facility in the village.

**2017/88 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None, all present.

**2017/89 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

Mr Broad & Mr Griffin declared an interest in agenda item 9. c) 17/01706/FUL & 17/04898/FUL.

**2017/90 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2017/91 CONFIRM THE MINUTES OF THE VILLAGE COUNCIL MEETING HELD ON  
4<sup>th</sup> OCTOBER 2017**

The minutes of the meeting held on 4<sup>th</sup> October 2017 previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2017/92 TO CONSIDER AND AGREE DATES FOR MEETINGS AND EVENT IN 2018**

A list of dates were circulated, it was agreed to change the April meeting from the 4<sup>th</sup> to 11<sup>th</sup>, have a Field Day will be on 7<sup>th</sup> July 2018 & Christmas Lights switch on 30<sup>th</sup> November 2018. The Clerk will circulate a list of 2018 dates to everyone.

**2017/93 TO CONFIRM ARRANGMENTS FOR THE CHRISTMAS LIGHT 'SWITCH ON'  
AND COMPETITION AND AGREE ANY FURTHER ACTIONS REQUIRED**

Two quotes for safety control barriers have been received, it was agreed to go ahead with one of these, all other arrangements were confirmed, a letter has been sent to Tesco asking if they can help in any way with the event, posters will put up and leaflets printed and delivered to all residents. It was agreed that we will put up two slightly smaller Christmas trees in the Millennium Garden this year. All volunteers to meet in Church Road site at 5.45pm on 1<sup>st</sup> December to set up. Judging for the Christmas Lights competition will take place on Weds 13<sup>th</sup> December.

**2017/94 TO RECEIVE AN UPDATE ON THE INSTALLATION OF A WASTE BIN ON  
THE CYCLE TRACK**

After several months of chasing B&NES, the Clerk & Nick Kirk met with Chris Lampard, Cleansing – Enforcement Supervisor, on site to explain where a bin was needed on 20<sup>th</sup> October. An e-mail was received from him on 26<sup>th</sup> October to advise us that a bin had been installed on the cycle path/footpath at no cost. So it was agreed this was a great result.

## **2017/95 PLANNING AND TRAFFIC**

### **a) To receive an update on the Neighbourhood Plan Referendum**

The NP Referendum will take place on Thursday 16<sup>th</sup> November, the Clerk read out the information received from Maria Lucas, Head of Legal & Democratic Services, B&NES, on campaigning regulations. Everyone was given a copy of a briefing sheet which the NP Steering Group are using and leaflets are in the process of being delivered to all residents encouraging them to vote. An invoice has been received for annual hosting and software maintenance of the NP site but this site will not be required after 16<sup>th</sup> November, but it was resolved to keep the domain. The Clerk will contact Circle Interactive to advise them of this.

### **b) To note the current Planning Application list**

See appendix A, the contents of which were noted.

### **Mr Broad & Mr Griffin took no part in the decision made on the first two applications.**

### **c) To consider planning applications:-**

#### **17/01706/FUL – Mr Birenat & Clutterbuck, 17 Churchways, Whitchurch**

Erection of one two storey house attached to No.17 & associated works. Revised information.

It was resolved to Object to this application - still have concerns over the proposed parking arrangements and Highways safety due to the increased use of the cul-de-sac/turning head with vehicle movements from the proposed new dwelling and from No.17.

#### **17/04898/FUL - Mr Jan Birenat, Strathmore, Staunton Lane, Whitchurch, Bristol**

Erection of detached dormer bungalow with associated access.

It was resolved to Object - this application does not demonstrate any special circumstances to remove land from the Green Belt for development.

#### **17/05063/FUL - Mr Harjit Sandu, 20 Staunton Fields, Whitchurch, Bristol**

Erection of first floor side extension, front bay extension, replacement of existing rear conservatory with two-storey extension, provision of loft conversion with rear dormer. It was resolved to Object to this application – Overdevelopment of site, inadequate parking provision for a development of this size.

### **d) To receive a report on the JSP briefing, agree funding for a village JSP briefing, ratify the response to the draft HELAA and agree any actions**

Rachel Chandler, Nick Kirk & Alyson Lampard attended the JSP briefing and gave a report, they felt B&NES would not answer any direct questions, especially on where the proposed road will be built. Ward Councillor Paul May proposed that a village public meeting is held on Thurs 23<sup>rd</sup> November at 7pm at the British Legion to explain to residents the JSP proposals for this area. It was agreed the village council will fund this and book the venue. Paul, Alyson & Jill will speak at the meeting and an agenda will be drawn up. Consultation on the JSP & B&NES Local Plan are both being held from 22<sup>nd</sup> November until 10<sup>th</sup> January 2018. The Village Council response to the draft HELAA, previously circulated, was agreed, this has been sent to B&NES Council.

### **e) To note comments re speed along Staunton Lane**

An e-mail has been received from a resident of Staunton Lane who is concerned about the speed of traffic along this road, the contents of which were noted. Ward Councillor Paul May has spoken to Kelvin Packer, B&NES Council and he has promised to come to the village to discuss Highways speed and other issues. Paul to arrange this with him.



**b) To consider spending the S106 Green Space contribution and agree the way forward with this**

An e-mail has been received from Andrew Pearce from B&NES asking if the Village Council are committed to spending the S106 Green Space contributions within the village for a new Village Park of £136,080 from the Sleep Lane development, as it needs to be spent by 07/07/2022. It was agreed that the Village Council will commit to spending these funds on a new woodland park when a suitable location is sought.

**2017/100 TO NOTE THE REPORTS ON THE PARISHES LIAISON MEETING**

The Clerk read out the report on this meeting held on 26<sup>th</sup> October in Keynsham. This included updates by Tim Warren on tough choices to be made when setting the budget for 2018/2019. Paul Myers gave an update on the Parish Charter and reminded those who have not applied that applications for the Community Empowerment Fund need to be in by 31<sup>st</sup> January 2018. We have £680.00, which must be match funded. An update was given on the JSP and the Clerk asked for confirmation again that no houses will be built in Whitchurch Village until the proposed roads are completed. Again Tim Warren and Bob Goodman confirmed that B&NES and the three other member authorities agreed with this. The Parish Sweeper scheme was discussed, which is totally unfair for those Town and Parish councils who did not join the scheme. The Clerk will ask to be included in any further discussions on this.

The meeting ended at 9.45pm

**The next meeting will be held on Wednesday 6<sup>th</sup> December 2017.**

**Appendix A**

**PLANNING APPLICATION LIST – 1<sup>st</sup> NOVEMBER 2017**

**APPLICATIONS**

11/04/2017	Mr Jan Birenat
17/01706/FUL	17 Churchways, Whitchurch, Bristol, BS14 0PL Erection of two storey side extension to form a self-contained three bedroom house alongside No18 and a detached two storey self-contained 3 bedroom house alongside No.17. <b>OBJECT - Overdevelopment of site, concerns regarding parking &amp; traffic arrangements in this small cul de sac/turning area.</b>
18/10/17	Revised drawings received for comment.
06/09/2017	Mr & Mrs Hallett
17/037/15/OUT	6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ Outline application for the erection of 1 no. detached two bedroomed dwelling with all matters reserved. <b>SUPPORT – subject to B&amp;NES Highways approving the access and parking proposals.</b>

19/09/2017 17/04497/FUL	Mrs Louise Farrell 1 Rosemont, Staunton Lane, Whitchurch, Bristol, BS14 0QQ Erection of new annex <b>SUPPORT</b>
29/09/2017 17/04659/OUT	Creswicke Developments Oaklea, Sleep Lane, Whitchurch, Bristol, BS14 0QN Outline application for demolition of existing buildings (excluding Oaklea) and redevelopment to provide up to 6no. dwellings with associated hard/soft landscape works, access improvements, parking and drainage, with all matters excluding access reserved. <b>OBJECT – This application does not demonstrate special circumstances to remove land from the Green Belt. It is outside the Housing Development Boundary. In addition we feel that it would generate inappropriate additional traffic / onto an already overused local lane.</b>
18/10/2017 17/04898/FUL	Mr Jan Birenat Strathmore, Staunton Lane, Whitchurch, Bristol, BS14 0QL Erection of detached dormer bungalow with associated access.
20/10/2017 17/05063/FUL	Mr Harjit Sandu 20 Staunton Fields, Whitchurch, Bristol, BS14 0QD Erection of first floor side extension, front bay extension, replacement of existing rear conservatory with two-storey extension, provision of loft conversion with rear dormer.
<b>RESULTS</b>	
11/08/2017 17/03725/OUT	Jan Birenat Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch, BS14 0QL Outline application for the erection of 8no dwellings with associated landscape works, access improvements, parking and drainage following demolition of existing buildings. <b>COMMENTS – Within the RA1 &amp; RA5 of the approved Core Strategy the village has fulfilled its housing needs and there is no evidence to indicate that more housing is required at the expense of local employment.</b>
09/10/2017	<b>WITHDRAWN</b>
16/08/2017 17/03654/RES	Tradex Developments Ltd Chris Madden Cars, 85 Bristol Road, Whitchurch, BS14 0PS Approval of reserved matters with regard to outline application 17/01031/OUT for the erection of 4no terraced 3 storey town houses and 6no semi-detached 2.5 storey houses following demolition of existing car showroom. <b>NO COMMENT – only concern is regarding position of Millennium Clock which I have mentioned to the planning officer, although this is not a planning matter, Chris Gomm will advise the applicant that permission from the owner of the clock will be required before it is moved.</b>
20/10/2017	<b>APPROVED</b>

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 1<sup>st</sup> November 2017

<b>Chq</b>	<b>Payee</b>	<b>Item</b>	<b>Amount</b>	<b>VAT</b>
D/D	British Telecom	Phone/broadband	40.41	6.73
D/D	Water2business	Water @ cemetery	37.34	
Chq	CPRE	Membership	36.00	
Chq	B&NES Council	Cleansing Playpark	961.06	160.18
Chq	Various	Salaries, postage, travel expenses, stationery, office equipment, refreshments	1,460.45	
Chq	WVCA	Rent & meetings October	230.50	
Chq	H M Revenue Customs	Paye & NIC October	251.32	
Chq	B&NES Council	Pension Fund	336.99	
Chq	Your Solutions (L Gillam)	Grass cutting/maintenance	593.00	
Chq	Bateman Skips	Skip @ cemetery	288.00	48.00
Chq	Blachere	Christmas Light Hire	881.38	146.90
		<b>Total Payments</b>	<b>£5,116.45</b>	<b>£361.81</b>